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LEGISLATIVE SUPPLEMENT

	Contents	<i>Pages</i>
Part - I	Acts	
	<i>Nil</i>	
Part - II	Ordinances	
	<i>Nil</i>	
Part - III	Delegated Legislation	
	Notification No. G.S.R.47/Const./Arts. 309 and 318/2018, dated the 16th July, 2018, containing the Punjab Public Service Commission (Group-B) Service Regulations, 2018.	.. 1649-1678
Part - IV	Correction Slips, Republications and Replacements	
	<i>Nil</i>	

PART III

GOVERNMENT OF PUNJAB

DEPARTMENT OF PERSONNEL
(PERSONNEL POLICIES –III BRANCH)

NOTIFICATION

The 16th July, 2018

No. G.S.R.47/Const./Arts.309 and 318/2018.-In exercise of the powers conferred by clause (b) of Article 318 read with the proviso to Article 309 of the Constitution of India, and all other powers enabling in this behalf, the Governor of Punjab is pleased to make the following regulations for regulating the recruitment and the conditions of service of the persons appointed to the Punjab Public Service Commission (Group-B) Service, namely:--

REGULATIONS

- 1. Short title, commencement and application.**-(1) These regulations may be called the Punjab Public Service Commission (Group-B) Service Regulations, 2018.
(2) They shall come into force on and with effect from the date of their publication in the Official Gazette.
(3) They shall apply to the posts specified in Appendix 'A'.
- 2. Definitions.**-In these regulations, unless the context otherwise requires,-
 - (a) "**Appendix**" means an Appendix appended to these regulations;
 - (b) "**Commission**" means the Punjab Public Service Commission;
 - (c) "**Government**" means the Government of the State of Punjab in the Department of Personnel; and
 - (d) "**Service**" means the Punjab Public Service Commission (Group-B) Service.
- 3. Number and character of posts.**-The Service shall comprise the posts specified in Appendix 'A':

Provided that nothing in these regulations shall affect the inherent right of the Government to add to or reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.
- 4. Appointing Authority.**-Appointment to the Service shall be made by the Government.
- 5. Method of appointment, qualifications and experience.**-(1) Appointment to the post in the Service shall be made in the manner, as specified against that post in Appendix 'B':

Provided that if no suitable candidate is available for appointment to the Service

by promotion or by direct appointment, as the case may be, then the appointment to the Service shall be made by transfer of a person holding an analogous post under the State Government or Government of India.

(2) No person shall be appointed to a post in the Service, unless he possesses the qualification and experience as specified against that post in Appendix 'B'.

(3) Appointment to the Service by promotion shall be made on seniority-cum-merit basis, but no person shall have any right to claim promotion on the basis of seniority alone.

6. Pay of members of the Service.-The members of the Service shall be entitled to such scales of pay, as may be authorised by the Government of Punjab in the Department of Finance from time to time. The scales of pay, at present, in force in respect of the members of the Service are given in Appendix 'A'.

7. Discipline, punishment and appeal.-(1) In the matters of discipline, punishment and appeal, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.

(2) The authority empowered to impose penalties, as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, in respect of the members of the Service, shall be the Government.

8. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.-(1) In respect of the matters which are not specifically provided in these regulations, the members of the Service shall be governed by the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

(2) The Punjab Civil Services (General and Common Conditions of Service) Rules, 1994 at present in force, are contained in Appendix 'C'.

9. Interpretation.-If any question arises as to the interpretation of these regulations, the Government, in consultation with the Department of Personnel, shall decide the same.

10. Repeal and Saving.-The Punjab Public Service Commission (Group-'B') Service Regulations, 2012, are hereby repealed:

Provided that any order issued or any action taken under the regulations so repealed, shall be deemed to have been issued or taken under the corresponding provisions of these regulations.

APPENDIX 'A'

{See regulations 1(3), 3 and 6}

Serial No.	Designation of the post	Number of Posts			Scale of Pay (Pay Band + Grade Pay) (in rupees)
		Permanent	Temporary	Total	
1	2	3	4	5	6
1.	Superintendent Grade-II	3	--	3	10300-34800+4800 GP
1.	Personal Assistant	5	--	5	10300-34800+4800 GP
2.	Senior Assistant	17	--	17	10300-34800+4400 GP
3.	Accountant	1	--	1	10300-34800+4400 GP
4.	Senior Scale Stenographer	4	--	4	10300-34800+4400 GP
5.	Legal Assistant	1	--	1	10300-34800+4200 GP
6.	Programmer	1	--	1	10300-34800+3800 GP
7.	Data Base Administrator	1	--	1	10300-34800+3800 GP
8.	Network Engineer	1	--	1	10300-34800+3800 GP

APPENDIX 'B'

(See regulation 5)

Serial No.	Designation of the post	Percentage for appointment by		Method of appointment, qualifications and experience for appointment by	
		Direct Appointment	Promotion	Direct Appointment	Promotion
1	2	3	4	5	6
1.	Superintendent Grade-II	-	Hundred percent	-	From amongst the Senior Assistants, who have an experience of working as such for a minimum period of eight years.
2.	Personal Assistant	-	Hundred percent	-	From amongst the Senior Scale Stenographers, who have an experience of working as such for a minimum

3.	Senior Assistant	Twenty five percent	Seventy five percent	<p>period of five years.</p> <p>From amongst the Clerks, who are members of the Punjab Public Service Commission (Group 'C') Service and who have an experience of working as such for a minimum period of five years.</p>
4.	Accountant	Hundred percent	-	<p>As prescribed in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.</p> <p>(a) Should have passed Intermediate Examination of Institute of Chartered Accountants; and</p> <p>(b) Should have passed Examination of Institute of Cost and Works and have an experience of working as Accountant for a minimum period of one year in a reputed firm or</p>

5.	Senior Scale Stenographer	Eighty five percent	Fifteen percent	institution. As prescribed in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.	As prescribed in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, as amended from time to time.
6.	Legal Assistant	Hundred percent	-	(a) Should be Law Graduate with second Division from a recognised university or institution; and (b) Should have practiced at the Bar for a minimum period of three years; or (C) Should have atleast three years experience as Legal Assistant in	-

7.	Programmer	Hundred percent	-	<p>any reputed firm or institution.</p> <p>(a) Should possess M.E./M.Tech. degree in Computer Science or Computer Engineering or Computer Technology or Information Technology or Electronics with First division from a recognised university or institution; or</p> <p>(b) Should have passed 'C' Level Computer Course Examination (Equivalent to M.Tech Level) conducted by the Department of Electronics and Accreditation of Computer Courses, Department of</p>	-
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8.	Data Base Administrator	Hundred percent	-	<p>(e) Should possess M.B.A (Information Technology) degree with First division from a recognised university or institution and have at least one year experience in the relevant field of Computer Application or Information Technology.</p>	
			-	<p>(a) Should possess B.E. or B.Tech degree in Computer Science, Information Technology degree or Electronics and Communications degree with first Division from a</p>	

9.	Networking Engineer	Hundred percent	-	<p>Physics or Math or Statistics and Post Graduation Diploma in Computer Application with first Division and have at least four years experience in database administration or Oracle and SQL Server on UNIX or LINUX Window based Server. The candidate must have certification as database administrator in Oracle or OCP.</p>	-
			-	<p>(a) Should possess B.E or B.Tech degree in Computer Science or Information Technology degree or Electronics and Communication</p>	

