

ਨੰ:2/54/2018-1ਟ੍ਰੇਨਿੰਗ/1313735/1

ਪੰਜਾਬ ਸਰਕਾਰ
ਪ੍ਰਸ਼ਨਨਲ ਵਿਭਾਗ
(ਟ੍ਰੇਨਿੰਗ ਸ਼ਾਖਾ)

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 07/09/2018

ਸੇਵਾ ਵਿਖੇ,

ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ,
ਡਵੀਜ਼ਨਾਂ ਦੇ ਕਮਿਸ਼ਨਰਜ਼, ਡਿਪਟੀ ਕਮਿਸ਼ਨਰਜ਼,
ਸਮੂਹ ਕਾਰਪੋਰੇਸ਼ਨਾਂ ਦੇ ਮੈਨੇਜਿੰਗ ਡਾਇਰੈਕਟਰ।

ਵਿਸ਼ਾ : One week in service training programme calander for the year 2018-19.

ਸ਼੍ਰੀਮਾਨ /ਸ਼੍ਰੀਮਤੀ ਜੀ,

ਮੈਨੂੰ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਮੈਂ ਆਪ ਨੂੰ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਦੇ ਸਬੰਧ ਵਿਚ ਭਾਰਤ ਸਰਕਾਰ ਦੇ ਡਾਇਰੈਕਟਰ-IIHS ਵਲੋਂ ਪ੍ਰਾਪਤ ਅੰ.ਵਿ.ਪੱ.ਨੰ: IIHS/BLR/2018-19/UPP/DOPT/PUNJAB/075, ਮਿਤੀ 13-08-2018 ਦੀ ਕਾਪੀ ਸਮੇਤ ਸਹਿਪੱਤਰਾਂ ਦੇ ਭੇਜ ਕੇ ਬੇਨਤੀ ਕਰਾਂ ਕਿ ਇਸ ਪੱਤਰ ਵਿਚ ਦਰਸਾਏ ਗਏ ਵੇਰਵੇ ਸਹਿਤ ਆਪ ਅਤੇ ਆਪ ਦੇ ਅਧੀਨ ਕੰਮ ਕਰ ਰਹੇ IAS ਅਧਿਕਾਰੀਆਂ ਦੇ ਧਿਆਨ ਵਿਚ ਲਿਆ ਦਿੱਤਾ ਜਾਵੇ ਕਿ Intra IAS portal ਤੇ willingness ਦਿੱਤੀ ਜਾਵੇ ਅਤੇ ਭਾਰਤ ਸਰਕਾਰ ਵਲੋਂ ਉਕਤ ਪ੍ਰਾਪਤ ਪੱਤਰ ਪੰਜਾਬ ਸਰਕਾਰ ਦੀ Website ਤੇ ਡਾਊਨਲੋਡ ਕੀਤਾ ਜਾਵੇ ਅਤੇ ਜੇਕਰ Username/Password ਸਬੰਧੀ ਕੋਈ Query ਸਾਹਮਣੇ ਆਉਂਦੀ ਹੈ ਤਾਂ ਨਾਮ, Allotment Year and Cadre ਨੂੰ persinfotech@nic.in/tdp-trg@nic.in ਤੇ ਮੇਲ ਕੀਤਾ ਜਾਵੇ। ਇਸ ਉਪਰੰਤ ਕੀਤੀ ਕਾਰਵਾਈ ਬਾਰੇ ਪ੍ਰਸ਼ਨਨਲ ਵਿਭਾਗ(ਟ੍ਰੇਨਿੰਗ ਸ਼ਾਖਾ) ਨੂੰ ਸੂਚਿਤ ਕੀਤਾ ਜਾਵੇ।

ਵਿਸ਼ਵਾਸਯਾਤਰ,


ਸੁਪਰਡੈਂਟ


ਇਸ ਦਾ ਇਕ ਉਤਾਰਾ ਭਾਰਤ ਸਰਕਾਰ ਦੇ ਡਾਇਰੈਕਟਰ-IIHS ਵਲੋਂ ਪ੍ਰਾਪਤ ਅੰ.ਵਿ.ਪੱ.ਨੰ: IIHS/BLR/2018-19/UPP/DOPT/PUNJAB/075, ਮਿਤੀ 13-08-2018 ਦੀ ਕਾਪੀ ਸਮੇਤ ਸਹਿਪੱਤਰਾਂ ਦੇ ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਧੀਕ ਮੁੱਖ ਸਕੱਤਰ, ਵਿੱਤੀ ਕਮਿਸ਼ਨਰਜ਼, ਪ੍ਰਮੁੱਖ ਸਕੱਤਰਾਂ, ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰਾਂ, ਵਿਸ਼ੇਸ਼ ਸਕੱਤਰਾਂ, ਵਧੀਕ ਸਕੱਤਰਾਂ ਨੂੰ ਭੇਜਦੇ ਹੋਏ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਉਕਤ ਦਰਸਾਈ ਸਥਿਤੀ ਅਨੁਸਾਰ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇ ਅਤੇ ਕੀਤੀ ਕਾਰਵਾਈ ਦੀ ਸਟੇਟਸ ਰਿਪੋਰਟ ਪ੍ਰਸ਼ਨਨਲ ਵਿਭਾਗ(ਟ੍ਰੇਨਿੰਗ ਸ਼ਾਖਾ) ਨੂੰ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਣ ਦੀ ਖੇਚਲ ਕੀਤੀ ਜਾਵੇ ਜੀ।


ਸੁਪਰਡੈਂਟ


ਸੇਵਾ ਵਿਖੇ,

ਪੰਜਾਬ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਸ਼ੇਸ਼ ਮੁੱਖ ਸਕੱਤਰ, ਵਧੀਕ ਮੁੱਖ ਸਕੱਤਰ, ਵਿੱਤੀ ਕਮਿਸ਼ਨਰਜ਼,

ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਸਕੱਤਰ, ਵਿਸ਼ੇਸ਼ ਸਕੱਤਰ ਅਤੇ ਵਧੀਕ ਸਕੱਤਰ।

ਅੰ.ਵਿ.ਪੱ.ਨੰ: 2/54/2017-1ਟ੍ਰੇਨਿੰਗ/1313735/2

ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ, 07/09/2018

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iihs.co.in

IIHS/BLR/2018-19/UPP/DoPT/Punjab/075

ਦਫ਼ਤਰ ਮੁੱਖ ਸਕੱਤਰ ਪੰਜਾਬ

ਭਵਿੱਤੀ ਨੰ. E140PS

ਪ੍ਰਾਪਤੀ ਦੀ ਮਿਤੀ 21/08/18

ਭੇਜਣ ਦੀ ਮਿਤੀ 20

13 August 2018
Bengaluru

The Chief Secretary, (Lm),
Government of Punjab,
Chandigarh - 160001.

Dear Sir/Ma'am,

Greetings from the Indian Institute for Human Settlements (IIHS - iihs.co.in).

IIHS is a national education institution committed to the equitable, sustainable and efficient transformation of Indian settlements. IIHS aims to establish an independently funded and managed Institution of Eminence focused on the challenges and opportunities of India's urban transition.

IIHS is a preferred capacity building partner with the Ministry of Urban Development, Government of India, for its flagship urban schemes AMRUT, PMAY, SBM(U), SCM and HRIDAY. IIHS has a long-term partnership with LBSNAA under which it has been supporting the Phase I to V training of IAS officers, since 2015.

We are very pleased to inform you that the Department of Personnel and Training, Ministry of Personnel, Public Grievance and Pensions, Government of India, has included a course conducted by the Urban Practitioners' Programme (UPP) at IIHS in its 2018-19 training calendar for In-Service Training of Officers of the All India Services (IAS, IPS & IFoS), officers working under Central Staffing Scheme and officers of the Central Secretariat Service and Central Secretariat Stenographer Service (DS/Sr. PPS and above).

The course that IIHS will conduct is called **Capacity Building Programme on Urban Development** and it will be conducted at the **IIHS Bangalore City Campus, Bengaluru** between **Monday 24th and Friday 28th September 2018**. The course will focus on an inter-disciplinary understanding of urban development in India. Further details of the course are attached along with this letter for your perusal.

We request you to kindly **nominate** relevant and interested **officers** from the state **to this course**, as per DoPT procedures. IIHS is internationally reputed for the quality of its teaching and learning, supported by excellent logistical arrangements. We look forward to welcoming the officers from the state of Punjab to this course.

With best wishes,

Aromar Revi

Aromar Revi
Director- IIHS

Encl:

1. Course Schedule
2. Operational Details

REGISTERED OFFICE:
IIHS Bengaluru City Campus: 197/36, 2nd Main Road, Sadashivanagar, Bengaluru 560 080. India. T +91 80 6760 6666 | F +91 80 2361 6814

IIHS Chennai: Floor 7A, Chaitanya Exotica, 24/51 Venkatnarayana Road, T Nagar, Chennai 600 017. India. T +91 44 6630 5500 / 6555 6590

IIHS Delhi: 803, Surya Kiran, 19, Kasturba Gandhi Marg, New Delhi 110 001. India. T +91 11 4360 2798 / 4688 2200 | F +91 11 2332 0477

IIHS Mumbai: Flat No. 2, Purnima Building, Patel Compound, 20-C, Napean Sea Road, Mumbai 400 006. India. T +91 22 6525 3874

info@iihs.co.in | CIN: U74990KA2008NPL078948



Accommodation Information

Accommodation will be provided by IIHS at Hotel Chevron Orchards or Hotel Tulip Inn.

Hotel Chevron Orchards

137-7, 9th Main Road,
6th A Cross, Sadashivnagar,
Bengaluru 560 080, Karnataka, India.
T: 080 4095 2255 | www.thechevronhotels.com



Hotel Tulip Inn.

Plot no: 104/1, R.V Layout,
Kumar Park West Extension,
Bengaluru 560 020, Karnataka, India.
T: +91 80 4666 8888 | www.tulipinnbangalore.com

Contact Information

Swastik Harish

Lead - Urban Practitioners' Programme

M: +91 98862 97542

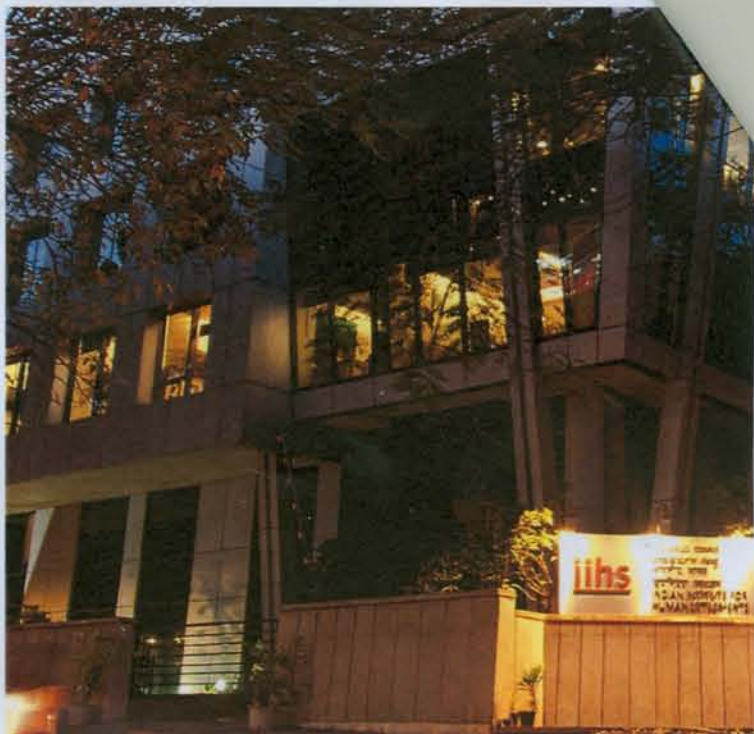
E: sharish@iihs.ac.in

IIHS Bengaluru City Campus: 197/36, 2nd Main Road, Sadashivanagar
Bengaluru 560 080. T: +91 80 6760 6666 | E: info@iihs.co.in

www.iihs.co.in

Bengaluru City Campus

The Indian Institute for Human Settlements (IIHS) Bengaluru City Campus is a state of the art facility that can host a diverse range of activities and events within its premises. Located in a prime location within the city, the campus spans 21,000 sq.ft. over four floors. The building provides an accessible, open and engaging environment for a wide range of activities for conferences, exhibitions, events, academic and research gatherings, facilitated by state of the art technology and high quality support services.



Facilities

21,000 sq. ft. space

State of the art Conference, Training and Meeting rooms

Exhibition Hall, Cafeteria, Catering Service

Electronic whiteboards and HD projection facilities in all spaces

Design, Media and Communication services

Technology

HD projection and live streaming (one-camera or two-camera setup)

HD video recording (one- two-camera setup, recorded digitally or on tape)

Video editing

25 Mbps dedicated bandwidth

Wi-Fi enabled spaces

Accessibility

Situated at a prime location in Bengaluru

30 minutes from Bengaluru International Airport

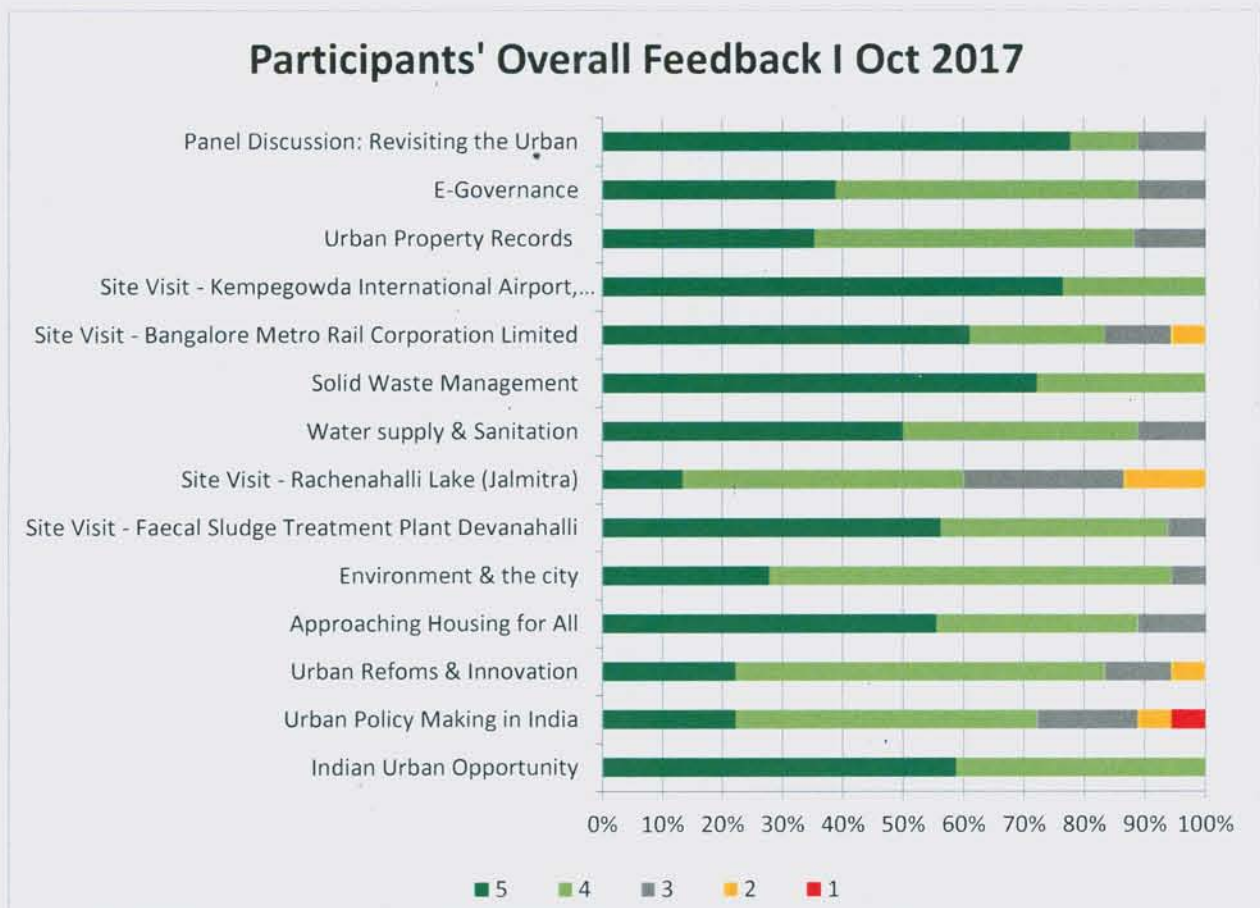
15 minutes from the city railway station and bus stand

Close proximity to government offices and some of the best hotels in the city

Sample Feedback from Previous Learners

IIHS has conducted a course on Urban Development for the Department of Personnel and Training from October 9th to 13th 2017. There were 21 participants in this programme. Participants rated each of the sessions from 1 to 5, with 5 being the highest rating and 1 being the lowest.

The following chart depicts the session-wise feedback for this course:



Participant Testimonials

The following are some of the feedback shared by the participants during the previous DoPT course.

'I feel that the course is well designed and meets the objectives. It has a certain degree of freshness and is different from run of the mill training organised elsewhere. Please retain this novelty factor.'

'It was an excellent experience overall. Not many such trainings are available in urban governance. Definitely, it is going to be very helpful for officers interested in urban sector. Logistics and accommodation were really pleasant. Lastly, I would like to record my appreciation for all the team members who exhibited courtesy and professionalism par excellence.'

'It was excellent one. It adds more knowledge about the urban development like water supply, transport, housing, etc. Accommodation was very nice. Had detailed information at national level.'

'A very well designed course. The quality of the interaction was very good. There was very good involvement of participants as well which contributed greatly to the learning process.'

Capacity Building Programme on Urban Development

Date: 24th to 28th September 2018

Duration: 5 Days

Location: IIHS Bangalore City Campus

Course Description

The fact that India is urbanising quickly is now beyond doubt yet the realisation that managing urbanisation is critical to both India's growth as well as equity agendas has only recently begun to fully sink in. The fact is: whether India manages to achieve sustainable, inclusive growth in the coming decades is contingent on whether it is able to benefit from and direct its urbanisation. The numbers speak for themselves. India's urban population will rise to 600mn by 2031, that's nearly 200mn more urban residents in the next decade. Possibly 30-50 percent of these will be poor at the same time that 60% of the GDP will come from cities. This is the second largest urban transition in history – one that represents both an astonishing opportunity and a significant challenge.

Buzzwords are all around us: "Smart Cities," "Sustainable Cities," "Inclusive Cities". Which one of these should Indian cities aspire to be? Just as importantly: how do cities get there with their current challenges of struggling infrastructures, social and economic inequality, and fragmented governance?

There are complex set of questions facing Indian cities today. Some are part of everyday public debate and others matters of specific technical complexity. For example: should a city build a metro system or a bus rapid transit, or expand? How are consumption needs and patterns changing? Where should city managers invest? For example, can the Bengaluru city-region continue to rely on IT as a key growth sector? Should a city's Master Plan regulate its land and housing markets – can it? How will new proposed urban corridors shape the individual city-regions?

Answers to complex set of problems presented by Indian cities are not likely to be found within narrow constraints of particular professions and knowledge domains. It requires a new kind of professional who can engage and innovate across sectors and disciplines.

The capacity building programme on 'Urban Development' represents an opportunity to do precisely this. Tackling the broad theme of urban development, it would provide officers with the training to professionally engage with and work in the urban landscape. Bringing the complex, real-world problems of urban India into the classroom through case-led teaching and learning, the course will leverage the expertise and experience of working practitioners and enable them to apply it to a new domain.

Learning Outcomes

This programme aims to prepare the officers to professionally engage with the complex environment of urban development and build their ability to practice in it.

Key learning outcomes of the programme:

- Be exposed to perspectives on urbanisation and regional development in India, with a focus on practice terrains such as urban governance, policy, planning, land management, services provision and economic development
- Contextualise urban and regional development issues and interventions in relation to actual practices of governance, social and political relations, and economic transitions

- Be introduced to urban sectors (water and sanitation, energy, housing) and how they function
- Locate their own practice in a deeper understanding of economies, markets and environmental concerns in contemporary urban India
- Know key emerging trends – from climate change to new urban forms like corridors – within the urbanisation story in India
- Be exposed to key visual and quantitative methods in urban practice

Programme Design and Pedagogy

The training programme will run for 5 days. A range of pedagogic approaches will be used to enable better understanding and learning. These include: interactive sessions for perspective building and thematic understanding; skill based sessions; applied learning through cases; and exposure visits. A couple of master classes with IIHS Board Members and Senior Advisers will also be organised during the course of training programme.

Interactive Sessions: Approximately half of the programme will consist of lectures and interactions with participants led by IIHS faculty. Many of such sessions will be team-taught, that is, multiple faculty will engage with the participants in class such that they are able to get a richer and more diverse understanding of the conceptual issues at hand in a single session.

Case Studies/Exposure Visits: Case-based and site-based learning are central to IIHS's pedagogy, enabling working backwards from wicked problems. The focus is on developing problem-solving skills, as well as building capacity to formulate innovative and sustainable solutions. IIHS has taken on the task of preparing a portfolio of cases for teaching and training. These cases have been developed through multiple grants from organisations such as the Ford Foundation and the Rockefeller

Foundation, and address contemporary urban conditions in India. Faculty will draw upon these cases in our training programme. The exposure visits enable 'learning by seeing' and discussing the processes with people involved.

Master Classes: The participants will have the opportunity to meet thought-leaders and practitioners from India and across the world, to learn about their work and challenges they face as practitioners in different disciplines and domains of urban practice. The Master Classes will provide a platform to discuss about the ethical, political, and material complexities of practising in Indian cities.

Detailed Schedule of the Course

Day 1: Monday, 24 September 2018

Time	Session Title	Brief Description
09:30 AM – 10:30 AM	Registration, Introduction and Workshop Overview	Registration formalities and introduction
10:30 AM – 11:30 AM	Indian Urban Opportunity I	This session will be transacted through a series of intertwined narratives of different Indian and global cities delivered through multiple media.
11:45 AM – 01:00 PM	Indian Urban Opportunity II	This session will provide a global perspective on urbanisation trends and dynamics, the direction in which urbanisation could be channeled to achieve national development goals in the economic, social development and environmental protection aspects.

02:00 PM – 03:30 PM	Urban Policy Making in India	This session will trace back and critically reflect on the various government policies, plans, strategies, programmes, schemes, and more recently missions for the urban areas.
04:00 PM – 05:30 PM	Working with Urban Data	This session will expose participants to various open and proprietary data sources around urban development in India, and enable them to be able to appreciate the key narratives that could be built, through hands on work on readily available tools.

Day 2: Tuesday, 25 September 2018

Time	Session Title	Brief Description
09:30 AM – 11:00 AM	Resources in the city	This session will look at cities from an ecological sustainability perspective through the lenses of urban metabolism, equity and sufficiency. Drawing upon Indian and international examples, it mapped resource stocks, flows, distribution and access across four urban systems: food, water, energy and mobility.
11:15 AM – 01:00 PM	Providing Basic Services in Urban Areas	This session will present issues and concerns around the delivery of basic services in urban India including water supply, sanitation, storm water drainage and solid waste management, particularly highlighting the challenges of serving the poor.
02:00 PM – 05:30 PM	Exposure Visits	Visits to sewage treatment plant/ recycling plant/ faecal sludge treatment plant/ rainwater harvesting park will be organised to sensitise participants towards different alternatives for water and waste-water management

Day 3: Wednesday, 26 September 2018

Time	Session Title	Brief Description
09:30 AM – 11:00 AM	Approaching “Housing for All”	This session will outline a “habitation” approach to housing, arguing that the focus must be on secure tenure, adequate services, and integration into mobility and employment rather than just on the housing unit.
11:15 AM – 01:00 PM	Urban Livelihoods and Inclusion	This session will explore contemporary challenges in urban India in providing meaningful livelihoods and creating inclusive economies in an environment dominated by informality, illegality and exclusion. It will critically examine successful responses to these challenges and deliberate on key principles required to replicate and scale them.
02:00 PM – 05:30 PM	Exposure visit to Bangalore Metro Rail Corporation Limited (BMRCL)	This session will give insights to the features of Namma Metro, Bengaluru and provide opportunity for interaction with the BMRCL officials to understand the challenges faced – planning, land related, financial, organizational, human resources, social, technical etc.

Day 4: Thursday, 27 September 2018

Time	Session Title	Brief Description
09:30 AM – 11:30 AM	Building 'Resilient' Cities	This session will enable an understanding of a response strategy towards building resilience in cities. The importance of integrated and holistic view (disaster prevention, climate change adaptation and human development) towards resilience planning will be emphasised upon.
11:45 AM – 01:00 PM	Urban Sustainability in Practice	This session will examine the principles underlying path-breaking, contemporary practices and projects carried out in the fields of design, planning and engineering that have set new global benchmarks for urban sustainability.
02:00 PM – 03:30 PM	Integrated Urban Planning	This session will focus on spatial, financial, institutional and infrastructure opportunities around integrated urban planning for development of cities. The focus will be to: (a) examine the interrelationships between different urban sectors and identify those where integration is easy and effective; and (b) conceive of instruments required to deliver and operationalize such integration within existing systems of urban governance.
03:45 PM – 05:30 PM	Exposure visit to Kempegowda International Airport Bengaluru	This session will focus on the background, history and design of the Kempegowda International Airport. A guided tour of the Air Traffic Control (ATC) tower, the airside area and the Control Centre to facilitate interaction between participants and key officials from the Airports Authority of India to discuss various operational and safety issues. This exposure visit requires approval from the Ministry of Civil Aviation for all participants.

Day 5: Friday, 28 September 2018

Time	Session Title	Brief Description
09:30 AM – 11:00 AM	Urban Institutions and Governance	This session will examine key urban institutions and actors that govern, manage and shape Indian cities and explore their dynamics. The session will discuss challenges and potentials posed by recent governance & financial reforms to the urban sector and Urban Local Bodies (ULBs).
11:30 AM – 01:00 PM	Urban Land and Finance	This session will introduce the concepts of land assembly and land value changes. Options for land-based finance, extent to which these are used, risks and potential rewards in the Indian context will also be discussed.
02:00 PM – 04:00 PM	Application of GIS in Urban Planning and Management	The potential of Geographic Information System in urban planning and management (including implementation and monitoring) will be discussed through a range of case studies and examples.
04:15 PM – 05:30 PM	Concluding Session	Run in an interactive way, this session will attempt to bring together learning from the 5-day training programme.

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67

Dated: August 14, 2018.

(Uploaded on DOPT website for the information of All India Service (IAS, IPS & IFoS), officers working under the Central Staffing Scheme in the Govt. of India and officers of Central Secretariat Service (CSS)/ Central Secretariat Stenographers Service (CSSS) [DS/Sr. PPS and above level] and also Ministries/Departments of Govt. of India and State Governments and Union Territories.)

OFFICE MEMORANDUM

Subject:- One Week In-Service Training Programme calendar for the year 2018-19 (First List).

Department of Personnel & Training sponsors One Week In-Service Training Programme for All India Service (IAS, IPS & IFoS), Group 'A' officers working under Central Staffing Scheme and officers of Central Secretariat Service (CSS)/ Central Secretariat Stenographers Service (CSSS) (DS/Sr. PPS and above level) every year.

2. The calendar for the In-Service Training Programme 2018-19 (First list) has been finalized and uploaded on the website of this Department at www.persmin.nic.in. All AIS (IAS, IPS and IFoS) officers with minimum 4 years of service and up to the rank of Secretary to the Government of India/Chief Secretary and equivalent, Group 'A' officers working under the Central Staffing Scheme in the Government of India and officers of CSS/CSSS (DS/Sr. PPS and above) are eligible to attend the aforesaid training programme.

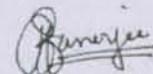
3. All eligible IAS Officers are required to give their willingness through the Intra IAS portal. Other Group 'A' officers should apply in the proforma linked at www.persmin.nic.in. IAS officers are requested to send mail mentioning their names, Allotment Year and Cadre to persinfotech@nic.in or tdp-trg@nic.in for Username/Password related queries.

4. It is also requested that the officers may be encouraged to opt for those training programmes which are relevant to their current job as well as the kind of assignments they are likely to hold in future.

5. All Ministries/Departments of the Government of India and State governments/Union Territories are requested to give wide publicity of the programmes amongst the officers for facilitating the attendance of a large number of officers in these programmes.

6. The second lot of In-Service Training Programme is expected to be announced within Four (4) weeks.

Encl: 1. In-Service Training calendar 2018-19.
2. General Guidelines for In-service Training.
3. Application for In-service Training for the officers other than IAS.



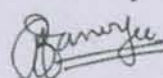
(Biswajit Banerjee)

Under Secretary to the Government of India

Tel. 011-26194167

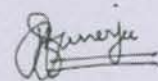
Institutes for In- Service Training Calendar for the year 2018-19 (First List):-

	Programme Shortlisted	Suggested seniority for the programmes	Institute	Tentative Dates
1.	Environment and Natural Resource Management	9-24 years	Indian Council of Forestry Research and Education, Dehradun	September 10-14, 2018
2.	E-Governance (Opportunities and Challenges)	4-20 years	National Institute for Smart Government, New Delhi	September 17-21, 2018
3.	Capacity Building programme on Urban Development	4-20 years	Indian Institute for Human Settlements, Bangaluru	September 24-28, 2018
4.	Gandhi as an approach for emphatic decision making for the poor, the rural and the marginalized	12-20 years	Indian Institute of Management, Ahmadabad	Dates to be decided
5.	Social Policy and Governance	All	Tata Institute of Social Sciences, Mumbai	October 22-26, 2018
6.	WTO & Intellectual Property Rights	9-20 years	Indian Institute of Foreign Trade, New Delhi	October 29 to November 2, 2018
7.	Sustainable Urbanization in North Eastern and Himalayas States: The Way Forward	4-16 years Preference will be given to those officers who are posted in hill areas or are dealing with the matter relating to Urbanization of hilly towns.	Dr. R.S. Tolia Uttarakhand Academy of Administration, Uttarakhand, Nainital	November 12-16, 2018



	Procurement	8-20 years	CUTS Institute for Regulation & Competition, New Delhi	November 19-23, 2018
	Specialized Law Course	8-20 years	O.P. Jindal Global University, Sonapat, Haryana	December 10-14, 2018
10.	Citizen Centric Services	All	Dr. MCR Human Resource Development Institute, Hyderabad	December 17-21, 2018
11.	Implementation and Monitoring of the Sustainable Development Goals	8-20 years	Dr. MCR Human Resource Development Institute, Hyderabad	January 28 to February 1, 2019
12.	Climate Resilience and Disaster Management	6-20 years	National Institute of Disaster Management, New Delhi	February 4-8, 2019
13.	Environmental Impact Assessment (Development projects)	6-20 years	Environment Protection Training & Research Institute, Hyderabad	February 18-22, 2019
14.	Ethics in Public Services	All	IC Centre for Governance, Panchgani	March 11-15, 2019
15.	Agriculture & Rural Development in India: Policy, issues, innovations & roadmap	6-20 years	Management Development Institute, Gurugram	March 11-15, 2019

❖ The second lot of In-Service Training Programme is expected to be announced within four (4) weeks.



General Guidelines for In-Service Training Programmes for AIS Officers (IAS, IPS & IFoS), officers working under the Central Staffing Scheme, Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers.

This is one-week In-Service Training Programmes for the year 2018-19 for AIS officers (IAS, IPS & IFoS) officers working under the Central Staffing Scheme and Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers.

2. Eligibility:

(a) AIS officers (IAS, IPS & IFoS)

(b) Officers working under the Central Staffing Scheme in the Government of India.

with minimum of 4 years of Service up to the rank of Secretary to the Govt. of India and Chief Secretary in the State Govt. and equivalent.

(c) Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers of the level DS/ Sr. PPS and above.

3. All the training programmes are residential in nature. Accommodation facility will be provided to the participants by the training institutes who are organizing the training programme.

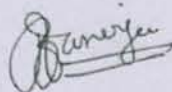
4. The IAS officers are required to apply on-line through the Intra IAS portal. All other Officers are required to apply through the prescribed proforma available with these guidelines after obtaining approval of the competent authority of the Department/ Ministry/ State Government/ Cadre controlling authority concerned.

5. The Officers who are due for retirement may not be sponsored for the training programme scheduled in the month in which they are due to retire.

6. The Officers posted abroad are exempted from participation in the programme and their applications will not be considered.

7. The Officers are not allowed to apply or change options within 10 days of the commencement of an opted programme.

8. The Officers can attend only one In-Service Training Programme during 2018-19.



13.

Application for In-Service Training Programme for officers other than IAS
for the year 2018-19

Name	Service/Cadre		Allotment Year/Year of posting in the present post
Present Designation			
Ministry/Department			
Official Address			
Contact details	Office:	Mobile:	Email:
Eligibility: Minimum 4 years of Group 'A' service as on 01/04/2018.			
Date of Joining/Appointment in Group 'A' Service			
Training programmes opted (in the order of preference)	(1)	(2)	(3)
Date:	Place:	Signature of applicant:	

- ✓ It is certified that the officer has not earlier been nominated/attended any One-Week In-Service Training Programme during the calendar 2018-19.
- ✓ It is also certified that the details filled by the applicant in the form are correct as per official records.

(Signature, Name & Designation of Controlling Authority)