

**Government of Punjab**  
**Department of Higher Education**  
**(Education-1 Branch)**

**NOTIFICATION**

No.13/11/2010-3Edu.1/1212002/1

Dated, Chandigarh: 17-4-18

The Governor of Punjab is pleased to appoint the Principal Prof. Gursewak Singh Govt. College of Physical Education, Patiala as the authority competent to conduct the Common Entrance Test (CET) and centerized counseling for B.P.Ed. (Two year course) for the session 2018-19 in all the colleges of Physical Education (Govt., Govt. Aided and Private Self-Financed Colleges) affiliated to (1) Punjab University, Chandigarh (2) Guru Nanak Dev University, Amritsar (3) Punjabi University, Patiala. The scheme of admission through Common Entrance Test is notified for the information of all concerned. The information about Colleges of Physical Education & the number of seats available therein as per approval granted by the National Council for Teacher Education(N.C.T.E) are placed at Annexure-A. Before publishing the prospectus, the Counseling College will ensure that each and every institute is duly affiliated with the respective University for the seats as quoted in list at Annexure-A.

**2. Physical Fitness Test :**

The competitive qualifying physical fitness test will be conducted by the Principal, Prof. Gursewak Singh Government College of Physical Education, Patiala on the basis of the norms and standards as already applicable for making admissions in the respective course.

**3. Eligibility**

- a) Eligibility of B.P.Ed. (two year course) shall be as per Appendix 7 of NCTE Regulation 2014
- b) There shall be relaxation of 5% marks in favour of SC/ST/OBC categories candidates.
- c) Applicants who have appeared for the qualifying examination and whose result has not been declared may be provisionally allowed to appear in the physical fitness test at their own risk and responsibility but they have to satisfy the conditions of NCTE Regulation 2014 (Appendix 7) one day prior to display of merit list.

**4. Date and Centers of qualifying Physical Fitness Test :**

The date and exact venue of the qualifying physical fitness test will be notified in the prospectus as well as on college website but it will not be later than third week of June.



**5. Placement of Candidates :**

- a) The admission to Colleges of Physical Education of the three universities will be done as per norms laid down by N.C.T.E. Mode of admission shall be determined and notified by the Principal, Prof. Gursewak Singh Govt. college of Physical Education, Patiala keeping in view the academic calendars of the respective affiliating universities.
- b) When two or more candidates have secured equal marks in the merit list, their inter-se-merit for admission will be decided on the following criteria in the order of preference :
  - i) Candidate with higher educational qualification
  - ii) Candidate older in age.

**6. Division of Seats :**

85% seats will be reserved for the Candidates from within the State of Punjab and 15% seats will be open to candidates of other States/U.Ts on the basis of merit of CET prepared on all India basis excluding Punjab. The eligibility criteria for 85% seats will be that the candidate must be a resident of Punjab State in terms of the Punjab Government, Department of Personnel and Administrative Reforms (PP-11 Br.) letter No. 1/3/95-3PP-11/96 19, dated the 6<sup>th</sup> June, 1996 and letter No. 1/3/95-3PP-11/80, dated 1st January, 1999. The notifications are annexed at Annexure B and C respectively.

**7. RESERVATION OF SEATS :**

Reservation of seats shall be as per the policy of the Government of Punjab applicable at the time of admission.

**8. GENERAL CONDITIONS :**

- a) A candidate has to clear Physical Fitness Test to become eligible for admission.
- b) While calculating merit, credit of 1% of maximum marks will be given to candidates seeking admissions under 85% category, who have passed their 10<sup>th</sup> and 12<sup>th</sup> class examination from schools situated in rural areas of Punjab. For this, they will have to submit a certificate issued by the Head/Principal of the school stating that the student has passed 10<sup>th</sup> and 12<sup>th</sup> class from his school and that the school falls in the rural area. The certificate should be counter signed by the Sarpanch of the village.
- c) For Sports Weightage, only graded certificate by the sports department will be entertained. States where sports gradation procedure is not adopted, the candidate has to bring the certificate issued by Director Sports of their respective states clearly indicating that the candidate's certificate are original and he/she has actually participated in the competition and sports gradation procedure is not adopted in their states.
- d) The concerned college shall have to inform in advance whether stay in



hostel is compulsory or not and if yes what are the hostel charges inclusive of rent, mess charges etc.

- e) The merit of each candidate who has qualified the physical fitness test shall be determined as follows :-

**For admission in B.P.Ed. (Two Year Course)**

- (i) Weightage to Academics 50%  
(40% for basic academics  
5% higher additional qualifications/ NIS Diploma (1 year)  
5% for Co-curricular activities)
- (ii) Weightage to Sports achievements 50%  
(As per Guidelines issued vide letter No. 47/26/83-1 SS/2036 Dated 10.12.97, letter no.47/26/93-1SS/1496 Dated 21.7.2000, letter No. 47/26/83-1SS/1103. Dated 5.6.03 letter No. 47/26/93-1SS/1334, Dated 3.7.03. Letter No. 47/26/93-1SS/1431, Dated 14.7.03 by Department of Sports and Youth Services, Punjab)
- f) The Principal Prof Gursewak Singh Govt. College of Physical Education Patiala will declare the merit list of the candidates for admission to the respective course.
- g) The reservation of seats as given above shall be strictly adhered to however, in case seat(s) in a reserved category remain vacant, on account of non-availability of qualified candidates, such seats(s) may be filled up from the general category candidates.
- h) The admission of total number of seats in Physical colleges will be done as per the norms laid down by the N.C.T.E./ Affiliating University.
- i) Candidates applying for the reserved category shall carefully indicate the claim for only one category in the admission form to be submitted to the Principal, Prof. Gursewak Singh Govt. College of Physical Education, Patiala in the first instance before the Physical Fitness Test. No change of category will be entertained/permitted at later stage in the application form.
- j) If any institute is approved or seats are increased/alterd in the existing institutions by the NCTE, such approvals will be taken into consideration, if the affiliation is granted by the affiliating university, permission for admissions can be granted at least 7 days before the start of first counseling.
- k) Personal appearance of the 'candidate when called for interview is essential. However, under special circumstances (supported by document) a representative of the candidate may be allowed to appear on behalf of the candidate and the choice of the college made by the representative will be binding for the candidate.
- l) Before printing/publishing of the prospectus, Principal, Prof. Gursewak Singh Govt. College of Physical Education, Patiala will ensure that each



and every institute is approved by the NCTE and duly affiliated with the respective university.

m) There will be two counsellings for admission to the respective Institute

#### **9. Management Quota Seats:-**

1. In pursuance of the Hon'ble Supreme Court of India's Judgement in T.M.A. Pai Foundation and others versus State of Karnataka and others and in view of the interim Policy Regulations Notification, dated 10<sup>th</sup> June 2003 issued by the University Grants Commission 15% of the seats out of 85% state quota seats in un-aided private self-financing institutions shall be treated as management quota seats and shall be brought out of the purview of centralized counseling to be conducted by the Counseling College.
2. The Counseling College shall exclude the management quota seats (showing the subject combination) from the centralized counseling and accordingly publish the details of these seats (Institute-wise) provided by the respective institutes.
3. The seats under the management quota shall be filled up by the concerned institute in the following manner:-
  - (a) The management quota seats will be filled up after counseling only.
  - (b) Each institute duly authorized by the University conducting the counseling shall publish an advertisement, mentioning the name of the institute and seats available in two leading newspapers (i.e. one in English and one in Punjabi Language) on the last day of counseling and may repeat this advertisement subsequently.
  - (c) The Management of the institute shall fill up management quota seats on the basis of a merit list of applicants who had applied in pursuance to advertisement as stated in 3(b) above through its own counseling in a transparent manner.
  - d) There shall be no reservation, in respect of the prescribed management quota seats.
  - e) No college will be allowed to give any advertisement in the newspapers regarding admission before the second counseling is over. Any college found doing this, the admission committee shall cancel admission process of that college.
  - (f) The basic eligibility criteria regarding educational qualifications etc. shall remain the same as printed in the Brochure/Prospectus and as prescribed by the respective university.

#### **10. Fees & Funds:**

The fee and funds structure in private self-financed colleges of Physical Education will be according to the instructions issued by the Government of Punjab.



**11. In case of any dispute:**

Principal, Prof. Gursewak Singh Govt. College of Physical Education, Patiala shall be competent authority to decide the issue. However in case of any grievance against the decision of the Principal, the affected person may appeal to DPI (c) Punjab Chandigarh, whose decision shall be final.


Dated, Chandigarh  
17-4-2018

Additional Chief Secretary  
to Government of Punjab  
Department of Higher Education

Endst No. 13/11/2010-3Edu.1/ 1212002/1

Dated, Chandigarh 17/4/18.

A copy is forwarded to the Controller, Printing and Stationery Department, Punjab, Chandigarh with the request that the above notification may please be published in Punjab Govt. Gazette (Ordinary and 30 copies thereof be supplied to this Department.


  
Special Secretary, Higher Education

Endst No. 13/11/2010-3Edu.1/ 1212002/2-6

Dated, Chandigarh 17/4/18

A copy is forwarded to the following for information and necessary action :

1. Director, Public Instruction (C) Punjab, Chandigarh.
2. Vice Chancellor, Punjabi University, Patiala, He is requested that each and every event of the matter be reported to the Government.
3. Vice Chancellor, Punjab University, Chandigarh.
4. Vice Chancellor, Guru Nanak Dev University, Amritsar
5. The Principal, Prof. Gursewak Singh Govt. College of Physical Education, Patiala is directed that the Guidelines issued vide letter No. 47/26/83-1SS/2036 Dated 10-12-97, letter No. 47/26/93-1SS/1496 Dated 21.7.2000, letter No. 47/26/83/1SS/1103, Dated 5.6.03, letter No. 47/26/83-1SS/1334, dated 3.7.03, letter No. 47/26/83-1SS/1431, Dated 14.7.03 by Department of Sports and Youth Services, Punjab) may also be got printed in the prospectus for ready reference.

  
Special Secretary, Higher Education

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Department of Higher Education

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Special Secretary, Higher Education



## List of Colleges

Sr. No.	Name of Colleges of Physical Education, Punjabi University, Patiala	No. of seats
1	Prof. Gursewak Singh Government College of Physical Education, Patiala	2 units (100 seats)
2	National College of Physical Education, Chupki (Patiala)	2 units (100 seats)
3	Akal College of Physical Education, Gursagar, Mastuana Sahib Distt. Sangrur	2 units (100 seats)
4	Malwa College of Physical Education, Goniana Road, Bhatinda	2 units (100 seats)
5	Shaheed Kashi Ram College of Physical Education, Bhagomajra, Distt. Mohali	2 units (100 seats)
6	Sardar Rajinder singh Chahal College of Physical Education, VPO Kaliyan Tehsil and District Patiala	2 units (100 seats)
7	The Enlighted College of Physical Education, Village Dalelwada District Mansa	2 units (100 seats)
<b>Guru Nanak Dev University, Amritsar</b>		
1	Khalsa College of Physical Education, V.P.O. Heir Distt. Amritsar Punjab	50 seats
2	Saint Solider College of Education, Behind N.I.T. (R.E.C) Bye Pass, Jalandhar	50 Seats
<b>Panjab University, Chandigarh</b>		
1	Mata Gurdev Kaur Memorial Shahi Sports College Jhakroudi (Samrala) Ludhiana	100 seats
2	Gobind National College Narangwal Distt. Ludhiana	100 seats
3	D.A.V. College Abohar Distt. Ferozpur	40 seats
4	Sri Guru Gobind Singh College Mahilpur Distt Hoshiarpur	50 seats

**Note :** (i) Admssion to B.P.Ed (Two Year Course) shall be allowed to only those institutes which are duly approved by the NCTE, and affiliated with the respective University; however, this condition will not be applicable to the institutes functioning/established before the enactment of NCTE Act., 1993.

Consequently, the appeal is allowed and the impugned judgement of the High Court is set aside.

No costs.

New Delhi :  
November, 9, 1994.

Sd/-  
J.S. Verma  
Sd/-  
S.P. Dharucha

ਪ੍ਰਸ਼ਨਲ ਅਤੇ ਪ੍ਰਬੰਧਕੀ ਸੁਧਾਰ ਵਿਭਾਗ, ਪੰਜਾਬ ਵਲੋਂ ਜਾਰੀ ਗਏ ਪੱਤਰ ਨੰ: 1/7/88-5ਪੀ.ਪੀ.1/8578  
ਮਿਤੀ 22-5-1996 ਦੀ ਕਾਪੀ ਜੋ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀਆਂ ਆਦਿ ਨੂੰ ਸੰਬੰਧਤ ਹੈ।

ਵਿਸ਼ਾ :- ਰਾਜ ਸੇਵਾਵਾਂ ਵਿੱਚ ਸਿੱਧੀ ਭਰਤੀ ਲਈ ਆਮ ਉਮਰ ਦੀ ਉਪਰਲੀ ਸੀਮਾ ਵਿੱਚ ਵਾਧਾ ਕਰਨ ਬਾਰੇ।

ਸ਼੍ਰੀਮਾਨ ਜੀ/ਸ਼੍ਰੀਮਤੀ ਜੀ,

ਮੈਨੂੰ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਆਪਜੀ ਦਾ ਧਿਆਨ ਦਿਵਾਉਂਦੇ ਹੋਏ ਇਹ ਲਿਖਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਰਾਜ ਵਿੱਚ ਅਣਸੁਖਾਵੇਂ ਮਾਹੌਲ ਨੂੰ ਵੇਖਦੇ ਹੋਏ ਤਕਨੀਕੀ ਅਤੇ ਗੈਰ ਤਕਨੀਕੀ ਆਸਾਮੀਆਂ ਵਿਰੁੱਧ ਸਿੱਧੀ ਭਰਤੀ ਕਰਨ ਲਈ ਉਮਰ ਦੀ ਉਪਰਲੀ ਮਿੱਥੀ ਸੀਮਾ ਵਿੱਚ ਸਮੇਂ-ਸਮੇਂ ਤੇ ਸਰਕਾਰ ਵਲੋਂ 1986 ਤੋਂ ਵਾਧਾ ਕੀਤਾ ਜਾਂਦਾ ਰਿਹਾ ਹੈ। ਸਰਕਾਰ ਦੇ ਗਏ ਪੱਤਰ ਨੰ: 1/7/88-5ਪੀ.ਪੀ.1/20487, ਮਿਤੀ 9.11.1993 ਰਾਹੀਂ ਆਖਰੀ ਵਾਰ ਉਮਰ ਦੀ ਉਪਰਲੀ ਮਿੱਥੀ ਸੀਮਾ ਵਿੱਚ ਵਾਧਾ ਕੀਤਾ ਗਿਆ ਸੀ, ਜਿਸਦਾ ਸਮਾਂ ਮਿਤੀ 24.8.1995 ਨੂੰ ਖਤਮ ਹੋ ਗਿਆ। ਪੰਜਾਬ ਸੇਵਾਵਾਂ (ਆਮ ਅਤੇ ਸਾਂਝੀਆਂ ਸੇਵਾ ਸ਼ਰਤਾਂ) ਨਿਯਮ, 1994 ਦੇ ਨਿਯਮ-5 ਵਿੱਚ ਭਰਤੀ ਲਈ ਉਮਰ ਦੀ ਸੀਮਾ ਨਿਸ਼ਚਿਤ ਕੀਤੀ ਗਈ ਹੈ, ਜਿਸ ਅਨੁਸਾਰ ਗੈਰ ਤਕਨੀਕੀ ਆਸਾਮੀਆਂ ਲਈ ਉਮਰ ਦੀ ਉਪਰਲੀ ਸੀਮਾ 30 ਸਾਲ ਹੈ ਅਤੇ ਤਕਨੀਕੀ ਆਸਾਮੀਆਂ ਲਈ ਇਹ 33 ਸਾਲ ਹੈ। ਇਸ ਨਿਯਮ ਅਧੀਨ ਸਰਕਾਰ ਵਲੋਂ ਉਮਰ ਦੀ ਆਮ ਮਿੱਥੀ ਸੀਮਾ ਨੂੰ ਸਮੇਂ-ਸਮੇਂ ਤੇ ਨਿਸ਼ਚਿਤ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।

2. ਉਪਰੋਕਤ ਦੱਸੀ ਉਮਰ ਦੀ ਪੱਕੇ ਤੌਰ ਤੇ ਮਿੱਥੀ ਸੀਮਾ ਨੂੰ ਵਧਾਉਣ ਬਾਰੇ ਸਰਕਾਰ ਵਲੋਂ ਵਿਚਾਰ ਕੀਤੀ ਗਈ ਹੈ ਅਤੇ ਫੈਸਲਾ ਕੀਤਾ ਗਿਆ ਹੈ ਕਿ ਸਿੱਧੀ ਭਰਤੀ ਲਈ ਉਮਰ ਦੀ ਉਪਰਲੀ ਸੀਮਾ ਨੂੰ ਗੈਰ ਤਕਨੀਕੀ ਆਸਾਮੀਆਂ ਲਈ ਅਤੇ ਤਕਨੀਕੀ ਆਸਾਮੀਆਂ ਲਈ ਸਾਰੀਆਂ ਸੇਵਾਵਾਂ ਵਾਸਤੇ 35 ਸਾਲ ਕਰ ਦਿੱਤਾ ਜਾਵੇ।

3. ਉਪਰੋਕਤ ਦੱਸੇ ਆਮ ਅਤੇ ਸਾਂਝੀਆਂ ਸੇਵਾ ਸ਼ਰਤਾਂ ਨਿਯਮਾਂ ਦੇ ਨਿਯਮ-5 ਵਿੱਚ ਬਾਕੀ ਦੇ ਉਪਬੰਧਾਂ ਨੂੰ ਇਨ-ਬਿਨ ਲਾਗੂ ਕੀਤਾ ਜਾਵੇ। ਜਿੱਥੋਂ ਤੱਕ ਦਰਜਾ-4 ਕਰਮਚਾਰੀਆਂ ਦੀ ਸਿੱਧੀ ਭਰਤੀ ਲਈ ਉਮਰ ਦੀ ਸੀਮਾ ਦਾ ਪ੍ਰਸ਼ਨ ਹੈ ਇਸ ਬਾਰੇ ਪੰਜਾਬ ਰਾਜ (ਕਲਾਸ-4), ਨਿਯਮ, 1963 ਨੂੰ ਧਿਆਨ ਵਿੱਚ ਰਖਿਆ ਜਾਵੇ, ਜਿਸ ਅਨੁਸਾਰ ਉਮਰ ਦੀ ਉਪਰਲੀ ਸੀਮਾ ਪਹਿਲਾਂ ਹੀ 35 ਸਾਲ ਹੈ।

4. ਇਸ ਪੱਤਰ ਦੀ ਪਹੁੰਚ ਰਸੀਦ ਭੇਜੀ ਜਾਵੇ।

Copy of Punjab Government circular letter/ID No. 1/3/95-3PPII/9619, dated 6th June, 1996 from  
the Department of Personnel and Administrative Reforms, addressed to all the Heads of  
Department etc. in the State of Punjab.

Subject :- *Bonafide resident of Punjab—Guidelines for grant of Residence Certificate.*

Sir/Madam,

I am directed to invite your attention to the Punjab Government Circular letter No. 1/3/95-3PPII/2043, dated 29-1-1996 vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of domicile for the purposes of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgement delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain Vs. Union of India and others reported as AIR 1984-SC-1421) wherein it was held that instead of the word 'Domicile' the word 'Residence' be used in the instructions issued by the State Governments on the subject. Accordingly, it has been decided by the Government to



revise the Government instructions referred to above as under :-

**Affidavit/Certificate and the authorities competent to issue the same.**

a) Citizens of India.

Affidavit of the parent/Guardian to be attested by an Executive Magistrate/Oath Commissioner/Notary Public.

b) Produce an affidavit to the effect that they or their children/wards have not obtained the benefit of residence in any other State.

**Categories**

i) Candidates who have studied for a period of 5 years in Punjab or have studied in Punjab for 2 years just preceding the qualifying examination for the admission.

Certificate to be issued by Head Master/Principal of the Govt. and recognised school/College concerned.

ii) Children/Wards of

(a) the employees of Punjab Government posted in or outside Punjab State or working on deputation having at least 3 years of service;

Certificate to be issued by the respective Head of the Department

(b) the employees of government of India posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years;

- do -

(c) the employees of State Government institutions/undertakings who are posted in Chandigarh or in Punjab in connection with the affairs of the Punjab Government for a period of 3 years

- do -

(d) the employees having at least 3 years of service in autonomous bodies/companies in which Punjab Government has 20% or more shares;

- do -

(iii) Children/wards of the pensioners of Punjab Government irrespective of the fact that the original home of the retiree is in a State other than Punjab or he has settled after retirement in or outside Punjab.

PPO issued by the Accountant General, Punjab

(iv) Children/Wards of persons who have settled in Punjab or had resided in Punjab for a period of at least 5 years at any time prior to the date

Certificate to be issued by the DC, ADC(R), ADC(D), SDO (Civil), GA to DC, DORG, DRO, EM, Tehsildar, Commissioners of Municipal



of the submission of the application either in pursuit of a profession or holding of a job.

- (v) Children/Wards of persons who have held immovable property in Punjab for a period of five years. The property should be in the name of the parents/guardians or the candidate himself.
- (vi) Persons who were born in Punjab and produced a certificate to that effect.

Corporations of Amritsar, Jalandhar & Ludhiana.

D.C., ADC(R), ADC(D), SDO (Civil) GA to DC, EM, DORG, Tehsildar/DRO based on copies of Jamabandi, Revenue Record, Municipal Record, Registered deeds or any other document to the full satisfaction to the D.C.

As per category (iv) above.

2. For the purposes of uniformity for issuing the certificate of Residence in the case of various categories to be issued by the Competent Authorities, Proforma have been prescribed which are enclosed herewith. After careful consideration it has also been decided to delete the DTO included among the certifying authorities against category (iv) & (vi) of the policy instructions dated 29-01-1996.

3. The receipt of this letter may please be acknowledged.

AFFIDAVIT OF THE PARENT/GUARDIAN TO BE ATTESTED BY AN EXECUTIVE  
MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC IN CASE OF CATEGORY (a) (b)

I \_\_\_\_\_ father/mother/guardian of Miss/Mr. \_\_\_\_\_  
resident of \_\_\_\_\_ do, hereby, solemnly State and affirm as  
under :- (full address to be given)

1. That I am a citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of Residence in any other state.

DATED

DEPONENT

Verification

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

DATED

DEPONENT

CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER OF THE GOVERNMENT/  
RECOGNISED SCHOOL/COLLEGE CONCERNED IN CASE OF CATEGORY (b) (i)

It is certified that Miss/Mr. \_\_\_\_\_ D/O, S/O Sh. \_\_\_\_\_  
\_\_\_\_\_ has been a student of this school/College for a period of \_\_\_\_\_ years,  
from \_\_\_\_\_ to \_\_\_\_\_. He left the School/College on \_\_\_\_\_

Dated :

Signature of Principal/Head Master of  
the School/College. (with seal)



CERTIFICATE TO BE ISSUED BY THE HEAD OF DEPARTMENT IN CASE OF  
CATEGORY (b) (ii) (a)

a) Certified that Sh. \_\_\_\_\_ S/O Sh. \_\_\_\_\_  
father of Miss/Mr. \_\_\_\_\_ is an employee of the \_\_\_\_\_  
(Name of Child/wards)  
\_\_\_\_\_ of Punjab Government. He working as \_\_\_\_\_ (Name of Office)  
and is posted at \_\_\_\_\_. He has more than three years service at his credit.

OR

Certified that Sh. \_\_\_\_\_ S/O Sh. \_\_\_\_\_  
is father of Miss/Mr. \_\_\_\_\_ an employee of the \_\_\_\_\_  
of Punjab Government. He is working as \_\_\_\_\_ on deputation with the \_\_\_\_\_  
and is posted at \_\_\_\_\_. He has more than three years service at his credit.

Place : \_\_\_\_\_ Head of the Department.  
Dated : \_\_\_\_\_ (with seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE  
CASE OF CATEGORY (a) (ii) (v)

Certified that Sh. \_\_\_\_\_ S/O Sh. \_\_\_\_\_  
father of Miss/Mr. \_\_\_\_\_ is an employee of Govt. of India and his  
working as \_\_\_\_\_. He has been posted at Chandigarh/Punjab in connection with the affairs of  
Punjab Government for the past three years.

Dated : \_\_\_\_\_ Head of Department.  
(with seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEADS OF THE DEPARTMENT IN THE  
CASE OF CATEGORY (b) (ii) (c)

Certified that Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_  
father of Miss/Mr. \_\_\_\_\_ is an employee of \_\_\_\_\_  
(State Govt. Institutions/Undertaking).  
of the Government of Punjab and is working as \_\_\_\_\_. He is posted at Chandigarh/Punjab in  
connection with the affairs of the Punjab Government for period of past three years.

Dated : \_\_\_\_\_ Head of Department.  
(with seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEADS OF THE DEPARTMENT IN THE  
CASE OF CATEGORY (b) (ii) (d)

Certified that Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_  
father of Miss/Mr. \_\_\_\_\_ is an employee of \_\_\_\_\_  
(name of autonomous bodies/company)  
in which the Punjab Government has 20% or more share. He is working as \_\_\_\_\_ and is posted  
at \_\_\_\_\_. It is also certified that he has three years service in the above said autonomous  
bodies/company.

Dated : \_\_\_\_\_ Head of Department.  
(with seal)



RESIDENCE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDO(C), GA TO DC, D.O.R.G.,  
D.R.O. E.M. TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATION OF AMRITSAR,  
JALANDHAR AND LUDHIANA IN CASE OF CATEGORY-IV

Certified that Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_  
father/guardian of Mr./Miss \_\_\_\_\_ has settled \*in Punjab or  
(Name of the Child/ward with full Address)  
has resided\* in Punjab for a period of 5 years from \_\_\_\_\_ to \_\_\_\_\_. He is  
working as \_\_\_\_\_  
(Name of profession Designation and job)

\*Strike whichever is not applicable.

Signature of DC/ADC(R), ADC(D), SDO(C),  
GA to DC, DORG, DRO, EM, Tehsildar,  
Commissioners of Municipal Corporations of  
ASR, JAL and Ludhiana

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDO(C), GA TO DC,  
DORG, DRO, EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF  
AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY-V

Certified that Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_  
(Name of persons)  
father/guardian of Mr./Miss \_\_\_\_\_ hold immoveable property  
(Name of the Child/ward with full Address)  
at \_\_\_\_\_ in the Sate of Punjab for the past \_\_\_\_\_ years.  
(Place and District)

\*Strike whichever is not applicable.

Signature of DC, ADC(R), ADC(D), SDO(C),  
GA to DC, EM, DORE, Tehsildar, based on copies of  
Jamabandi, Revenue Record, Municipal Record,  
Registered deeds or any other document to  
full satisfaction of the DC.

RESIDENCE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDO(C), GA TO DC, DORG, DRO,  
EM TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATION OF AMRITSAR,  
JALANDHAR AND LUDHIANA IN CASE OF CATEGORY-V

Certified that Sh. \_\_\_\_\_ S/o Sh. \_\_\_\_\_  
resident of \_\_\_\_\_ was born in Punjab as per Birth certificate.

Signature of DC, ADC(R), ADC(D), SDO(C),  
GA to DC, DORG, DRO, EM, Tehsildar,  
Commissioners of Municipal Corporations,  
Amritsar, Jalandhar and Ludhiana.

Court to formulate a policy to regularise the services of part time workers who are serving in the Government Departments on the analogy of Police Department, Government considered this matter and keeping in view the facts that the work load in Government offices on the basis of which these part time workers are appointed, is generally only for a few hours in a day and no regularisation of part time employees has been done in the Police Department, it was not in public interest to formulate a policy under which the part time workers could be regularised.

2. As advised by the advocate General, Punjab, SLPs are to be filed against the Judgement of Hon'ble High Court in all such cases. I am, therefore, to request you to immediately file SLP in the Hon'ble Supreme Court of India against the Judgement of Hon'ble High Court relating to petitioners working in your Departments in consultation with Advocate General, Punjab and Shri R.S. Sodhi, Advocate-on-Record, New Delhi.

ਪ੍ਰਸ਼ੰਨਲ ਵਿਭਾਗ, ਪੰਜਾਬ ਵੱਲੋਂ ਜਾਰੀ ਗਏ ਪੱਤਰ ਨੰ: 1/3/95-3ਪੀ.ਪੀ.2/80 ਮਿਤੀ 1 ਜਨਵਰੀ, 1999 ਦੀ ਕਾਪੀ ਜੋ ਰਾਜ ਦੇ ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀਆਂ ਆਦਿ ਨੂੰ ਸੰਬੰਧਤ ਹੈ।

ਵਿਸ਼ਾ :- ਰੈਜੀਡੈਂਸ ਸਰਟੀਫਿਕੇਟ ਸਬੰਧੀ ਅਯੋਗ ਲੀਗ

ਸ਼੍ਰੀਮਾਨ ਜੀ/ਸ਼੍ਰੀਮਤੀ ਜੀ,

ਮੈਨੂੰ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਤੇ ਆਪਦਾ ਧਿਆਨ ਇਸ ਵਿਭਾਗ ਦੇ ਪੱਤਰ ਨੰ: 1/3/95-3ਪੀ.ਪੀ.-2/9619, ਮਿਤੀ 6 ਜੂਨ, 1996 ਵੱਲ ਦਿਵਾਉਣ ਅਤੇ ਇਹ ਕਹਿਣ ਦੀ ਹਦਾਇਤ ਹੋਈ ਹੈ ਕਿ ਹਲਾਵਾ-ਅਧੀਨ ਪੱਤਰ ਰਾਹੀਂ ਜਾਰੀ ਕੀਤੇ ਗਏ ਸਰਕਾਰ ਬਨਾਉਣ ਲਈ ਸਰਕਾਰ ਵੱਲੋਂ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਨਿਰਧਾਰਤ ਲਏ ਗਏ ਹਨ :-

- 1) ਰੈਜੀਡੈਂਸ ਸਰਟੀਫਿਕੇਟ ਪ੍ਰਾਪਤ ਕਰਨ ਲਈ ਵਿਧੀ ਸਾਰੇ ਸਬ ਡਵੀਜ਼ਨਲ ਮੈਜਿਸਟਰੇਟਾਂ ਦੇ ਦਫਤਰਾਂ ਦੇ ਬਾਹਰ ਨੋਟਿਸ ਬੋਰਡ ਤੇ ਆਮ ਜਨਤਾ ਦੀ ਸੂਚਨਾ ਹਿੱਤ ਲਗਾਈ ਜਾਵੇ। (ਇਸ ਸਬੰਧ ਵਿਚ ਭਾਰਤ ਸਰਕਾਰ ਵੱਲੋਂ ਪੱਤਰ ਨੰ: 14045/6/97-ਯੂ.ਟੀ.ਐਸ./ਪਬਲਿਕ ਮਿਤੀ 8 ਜਨਵਰੀ, 1998 ਦੀ ਕਾਪੀ ਦੀ ਟ੍ਰਕ, ਜਿਸ ਵਿਚ ਇਹ ਸਿਫਾਰਿਸ਼ ਕੀਤੀ ਗਈ ਹੈ, ਸੂਚਨਾ ਹਿੱਤ ਨੱਥੀ ਹੈ।)
- 2) ਵੱਖ-ਵੱਖ ਕੋਟਾਗਰੀਆਂ ਦੇ ਕੇਸਾਂ ਵਿਚ ਜਾਰੀ ਕੀਤੇ ਜਾਣ ਵਾਲੇ ਰੈਜੀਡੈਂਸ ਸਰਟੀਫਿਕੇਟ ਸਬੰਧੀ ਸੋਧੇ ਹੋਏ ਪ੍ਰੋਵੀਜ਼ਨਾਂ ਨਾਲ ਨੱਥੀ ਹਨ। ਅਗਾਂਹ ਤੋਂ ਲੋੜੀਂਦਾ ਸਰਟੀਫਿਕੇਟ ਇਨਾ ਪ੍ਰੋਵੀਜ਼ਨਾਂ ਵਿਚ ਹੀ ਜਾਰੀ ਕੀਤਾ ਜਾਵੇ।

2. ਇਸ ਤੋਂ ਇਲਾਵਾ ਸਰਕਾਰ ਵੱਲੋਂ ਇਹ ਫੈਸਲਾ ਵੀ ਲਿਆ ਗਿਆ ਹੈ ਕਿ ਜੋ ਪੁਨਰਗਠਿਤ ਪੰਜਾਬ ਦੇ ਵਸਨੀਕ ਭਾਰਤ ਸਰਕਾਰ ਜਾਂ ਦੂਜੇ ਰਾਜ ਵਿਚ ਸੇਵਾ ਕਰਦੇ ਹਨ, ਉਨ੍ਹਾਂ ਨੂੰ ਵੀ ਅਜਿਹਾ ਸਰਟੀਫਿਕੇਟ, ਉਨ੍ਹਾਂ ਦੇ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀਆਂ ਵੱਲੋਂ ਜਾਰੀ ਕੀਤੇ ਜਾਣ ਦਾ ਉਪਬੰਧ ਕੀਤਾ ਗਿਆ ਹੈ ਅਤੇ ਇਸ ਸਬੰਧੀ ਇਸ ਵਿਭਾਗ ਦੇ ਹਵਾਲਾ-ਅਧੀਨ ਪੱਤਰ ਵਿਚ ਦਰਸਾਏ ਪੈਰਾ-1 ਵਿਚ ਕੋਟਾਗਰੀਜ਼ ਦੀ ਸੂਚੀ ਵਿਚ ਕੋਟਾਗਰੀ (ਡੀ) ਤੋਂ ਬਾਅਦ ਕੋਟਾਗਰੀ 'ਈ' ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਸ਼ਾਮਲ ਕੀਤੀ ਗਈ ਹੈ :-

- iii) "The residents of Punjab who are residing out-side Punjab on account of their service either with the GOI or with any other State Govt.. are to be treated on par with the employees of the Govt. of Punjab in the matter of issue of 'Residence Certificate' provided the permanent address of such employees fall in the reorganised Punjab i.e. on or after 1.11.66, as per their service books".

3. ਇਸ ਪੱਤਰ ਨੂੰ ਸਾਰੇ ਸਬੰਧਤਾਂ ਦੇ ਧਿਆਨ ਵਿਚ ਇੰਨ-ਬਿੰਨ ਪਾਲਣਾ ਹਿੱਤ ਲਿਆ ਦਿੱਤਾ ਜਾਵੇ।
4. ਇਸ ਪੱਤਰ ਦੀ ਪਹੁੰਚ ਰਸੀਦ ਭੇਜੀ ਜਾਵੇ।



EXTRACT OF THE D.O. LETTER NO. 14046/6/97-UTS/PUBLIC, DATED THE 8TH JANUARY, 1998 OF THE GOVERNMENT OF INDIA TO THE ADDRESS OF SHRI R.S. MANN CHIEF SECRETARY TO THE GOVERNMENT OF PUNJAB.

xxx                      xxx                      xxx                      xxx                      xxx

6. CONCLUSION & RECOMMENDATION

6.1                      xxx                      xxx                      xxx                      xxx

6.2. A notice Board should be put up at the entrance of every office of the S.D.M. outlining the procedure for the issue of the Domicile Certificate as well as the names and designation of persons responsible for every stage of the procedure.

6.3                      xxx                      xxx                      xxx                      xxx

6.4                      xxx                      xxx                      xxx                      xxx

AFFIDAVIT OF THE PARENT/GUARDIAN TO BE ATTESTED BY AN EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC IN CASE OF CATEGORY (a) (b)

I \_\_\_\_\_ father/mother/guardian of Miss/Mr. \_\_\_\_\_  
resident of \_\_\_\_\_ do, hereby, solemnly State and affirm as  
under :- (full address to be given)

1. That I am a citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of Residence in any other state.

DATED

DEPONENT

*Verification*

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

DATED

DEPONENT

CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTERS OF THE GOVERNMENT/RECOGNISED SCHOOL/COLLEGE CONCERNED IN CASE OF CATEGORY (b) (i)

It is certified that Miss/Mr. \_\_\_\_\_ D/o, S/o Sh. \_\_\_\_\_  
\_\_\_\_\_ has been a student of this School/College for a period of \_\_\_\_\_ years.  
from \_\_\_\_\_ to \_\_\_\_\_. He/She left the School/College on \_\_\_\_\_

Dated :

Signature of Principal/Head Master of  
the School/College. (with seal)

CERTIFICATE TO BE ISSUED BY THE HEAD OF DEPARTMENT IN CASE OF  
CATEGORY (b) (ii) (a)

a) Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh. \_\_\_\_\_  
father/mother of Miss/Mr. \_\_\_\_\_ is an employee of the \_\_\_\_\_  
(Name of the Child/wards) (Name of Office)  
\_\_\_\_\_ of Punjab Government. He/She working as \_\_\_\_\_ and is posted  
at \_\_\_\_\_. He/She has more than three years service at his/her credit.

OR

Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh. \_\_\_\_\_  
is father/mother of Miss/Mr. \_\_\_\_\_ an employee of the \_\_\_\_\_  
of Punjab Government. He/She is working as \_\_\_\_\_ on deputation with the \_\_\_\_\_  
and is posted at \_\_\_\_\_. He/She has more than three years service at his/her credit.

Place : \_\_\_\_\_ Head of the Department.  
Dated : \_\_\_\_\_ (with seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE  
CASE OF CATEGORY (a) (ii) (v)

Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh. \_\_\_\_\_  
father/mother of Miss/Mr. \_\_\_\_\_ is an employee of Govt. of India and  
is working as \_\_\_\_\_. He/She has been posted at Chandigarh/Punjab in connection with the  
affairs of Punjab Government for the past three years.

Dated : \_\_\_\_\_ Head of Department.  
(with seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEADS OF THE DEPARTMENT IN THE  
CASE OF CATEGORY (b) (ii) (c)

Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh. \_\_\_\_\_  
father/mother of Miss/Mr. \_\_\_\_\_ is an employee of \_\_\_\_\_  
(Institution/Undertaking)  
of the Government of Punjab and is working as \_\_\_\_\_. He/She is posted at Chandigarh/Punjab  
in connection with the affairs of the Punjab Government for period of past three years.

Dated : \_\_\_\_\_ Head of Department.  
(with seal)

CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEADS OF THE DEPARTMENT IN THE  
CASE OF CATEGORY (b) (ii) (d)

Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh. \_\_\_\_\_  
father/mother of Miss/Mr. \_\_\_\_\_ is an employee of \_\_\_\_\_  
(name of autonomous bodies/company)  
in which the Punjab Government has 20% or more share. He/She is working as \_\_\_\_\_ and is  
posted at \_\_\_\_\_. It is also certified that He/She has three years service in the above said  
autonomous bodies/company.

Dated : \_\_\_\_\_ Head of Department.  
(with seal)



RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM, ASSISTANT COMMISSIONER GENERAL, DORG/D.R.O., EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY-IV

Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh. \_\_\_\_\_  
 father/mother/guardian of Mr./Miss \_\_\_\_\_ has settled \*in Punjab or  
 (Name of the Child/ward with full Address)  
 has resided\* in Punjab for a period of 5 years from \_\_\_\_\_ to \_\_\_\_\_. He/She is  
 working as \_\_\_\_\_  
 (Name of profession Designation and job)

\*Strike out whichever is not applicable.

Signature of DC/ADC(R), ADC(D), SDM,  
 Assistant Commissioner General, DORG, DRO, EM, Tehsildar,  
 Commissioners of Municipal Corporations  
 of Amritsar, Ludhiana and Jalandhar

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM, ASSISTANT COMMISSIONER GENERAL, DORG/D.R.O., EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, JALANDHAR AND LUDHIANA IN CASE OF CATEGORY-V

Certified that Sh./Smt. \_\_\_\_\_ S/o, W/o Sh. \_\_\_\_\_  
 father/guardian of Mr./Miss \_\_\_\_\_ hold immoveable property  
 (Name of the Child/ward with full Address)  
 at \_\_\_\_\_ in the Sate of Punjab for the past \_\_\_\_\_ years.  
 (Place and District)

Signature of DC, ADC(R), ADC(D), SDM,  
 Assistant Commissioner General, EM, DORG, Tehsildar,  
 based on copies of Jamabandi, Revenue Record,  
 Municipal Record, Registered deed or any other  
 document to full satisfaction of the DC.

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DC, ADC(R), ADC(D), SDM, ASSISTANT COMMISSIONER GENERAL, DORG/D.R.O., EM, TEHSILDAR, COMMISSIONERS OF MUNICIPAL CORPORATIONS OF AMRITSAR, LUDHIANA AND JALANDHAR IN CASE OF CATEGORY-VI

Certified that Miss/Mr. \_\_\_\_\_ D/o, S/o Sh. \_\_\_\_\_  
 resident of \_\_\_\_\_ was born in Punjab as per Birth certificate.

Signature of DC, ADC(R), ADC(D), SDM,  
 Assistant Commissioner General, DORG, DRO, EM,  
 Tehsildar, Commissioners of Municipal Corporations,  
 Amritsar, Jalandhar and Ludhiana.