

**FORM - 2**

**APPLICATION FOR REGISTRATION AND GRANT OR RENEWAL OF LICENCE FOR THE YEAR..... AND NOTICE OF OCCUPATION SPECIFIED IN SECTIONS 6 AND 7**

(To be submitted in triplicate)

1. Full name of the factory with factory license number if already registered before :
  
2. (a) Full postal address and situation of the factory :  
(b) Full postal address to which communications Relating to factory should be sent :
  
3. Nature of manufacturing process or processes –  
(a) Carried on in the factory during the last twelve months (In the case of factories already in existence) :  
(i) To be carried on in the factory during the next Twelve months (in the case of all factories) :
  
4. Names and values of principal products manufactured During the last twelve months (in the case of factories already in existence) :
  
5. (i) Maximum number of workers proposed to be employed in any one day during the year :  
(ii) Maximum number of workers employed on any one day during the last twelve months (In the case of factories already in existence) :  
(iii) Number of workers to be ordinarily employed in the factory:
  
6. (i) Nature and total amount of power (H.P.) Installed or proposed to be installed :  
(ii) Maximum amount of power (H.P.) proposed to be used :
  
7. Full name and residential address of the person and name of father who shall be the manager of the factory for the purposes of the Act :

8. Full name and residential address of the occupier and name of father : -

- (i) The Proprietor of the factory in case of a private firm or proprietary concern:
  - (i(a) Partner in case of partnership firm/ concern:
- (ii) Directors in case of a public limited liability company or firm:
- (iii) Where a managing agent has been appointed the name of the managing agents and Directors thereof:
- (iv) Shareholders in case of a private company, where no Managing Agents have been appointed:
- (v) The Chief Administrative Head in case of a Government or local fund factory:

9. Full name and address of the owner of the premises or building (including the precincts thereof) referred to in section 93 :

10. In the case of a factory constructed or extended after the date of commencement of the rules: –

- (a) Reference number, and date of approval of the plans for site whether for old or new building and for construction or extension of factory by the State Government/ Chief Inspector :
- (b) Reference number, and date of approval of the arrangements, if any, made for the disposal of trade waste and effluents and the name of the Authority granting such approval :

11. (a) Amount of fee paid Rs. .... : :

- (b) In case of payment in Treasury -
  - (i) name of Treasury : :
  - (ii) date of payment; and : :
  - (iii) challan number(challan to be enclosed) : :

Signature of

occupier: Signature of manager: Date:

Date :

**Notes:**

1. This form should be completed in ink in block letters or typed.
2. If power is not used at the time of filling up this form, but is introduced later, the fact should be communicated to the Chief Inspector of Factories immediately.
3. If any of the persons named against item 8 is minor, that fact should be clearly stated.

4. In the case of a factory where under the proviso to sub-sections (1) and (2) of section 100, a person has been nominated as the occupier, information required in item 8 should be supplied only in respect of that person.

5. In the case of a factory where a managing agent or agents have been appointed as occupiers under the Indian Companies Act, 1913, information required in item 8 should be supplied only in respect of that person or persons.