

FORM 'A'

[see section 3(I)]

Application form for recognition of building violations and usage

To

The Commissioner,
Municipal Corporation, Amritsar.

- I/We have constructed a commercial/hotel building or carried out alteration/addition to an existing building before _____ without obtaining sanction from the Competent Authority.
- I/We have obtained sanction *vide* permit No. _____ more dated _____ more for the construction or reconstruction or addition or alteration to an existing building and have carried out the construction in deviation to sanctioned plans.

The particulars of the said building are as under:-

(a) Name of owner(s) of the Building		
(b) Address of property in question	Property No.	
	Block No./Street	
	Ward No./Locality	
(c) Description of Building	Use of building	
	Plot area	
	No. of storeys	
(d) Date/Year of construction		

1. I/We realize that the construction so carried out is in violation of the provisions of the Punjab Municipal Corporation Act, 1976 and/or the Building Bye-laws framed thereunder.
2. I/We hereby request that the said building may be considered for recognition of usage in terms of the provisions of the Amritsar Walled City (Recognition of Usage) Act, 2016.
3. I/We declare that the building does not encroach on any public/private land or on public space by virtue of any Scheme.
4. I/We declare that neither any dispute regarding ownership or construction thereof is

pending with any Court, Authority/Department or with any person nor any adverse orders have been passed by any Court or Authority/Department pertaining to or with reference to the land/plot or building therein.

5. I/We also undertake to *abide* by and comply with all the conditions, which may be imposed while recognizing the usages in the aforesaid building.
6. I/We solemnly affirm and declare that the above information is true/correct to the best of my/our knowledge/belief.
7. The photographs showing the elevation of the building from all sides are enclosed.

Yours faithfully,

(Signature/Thumb impression of applicant
with date of submission and address)

FORM 'B'

[see section 3(2)]

Application form for recognition of building violations and usage

To

The Commissioner,
Municipal Corporation,
Amritsar.

Sir,

In continuation of my Application for recognition of building violations and usage in Form A, submitted *vide* number _____ dated _____, I hereby submit the following details/documents/Plans as required under sub-section (2) of section 3 of The Amritsar Walled City (Recognition of Usage) Act, 2016.

(a) Name of owner(s) of the
commercial establishment

(b) Address of property in question	Property No.	
	Block No./Street	
	Ward No./Locality	

(c) Description of the commercial establishment

(a)	Plot area			
(b)	Number of storeys			
(c)	Floor wise area	Use	Total Area	Non-compoundable area
	(i) Basement			
	(ii) Ground Floor			
	(iii) First Floor			
	(iv) Second Floor			
	(v) Third Floor			
	(vi) Fourth floor			
	Total Area			

		Permissible/Required	As per site	Non compoundable
(d)	FAR			
(e)	Height			
(f)	Setbacks			
	Front			
	Side-I			
	Side-II			
	Rear			
(g)	Parking			

2. Checklist of enclosures to be furnished by the owner:-

- (a) Copy of ownership document;
- (b) Copy of approved building plan, if any;
- (c) Structural Safety Certificate given by the Structural Engineer;
- (d) Fire Safety Certificate, if applicable;
- (e) Four copies each of the Location Plan, Site Plan, Floor plans, Elevations and Sections of the commercial establishment, Service Plans and specifications as provided in the building byelaws, duly signed and certified in the prescribed format, by the owner and Architect/building designer.

(Note:- In the drawings/Plans the non-compoundable violations shall be outlined in red colour and All the drawings/Plans shall be duly signed and certified by the Owner and the Architect/Building designer that the constructions have been raised on or before the appointed date and all the details/measurements are as per construction existing at site.)

Yours faithfully,

(Signature/Thumb impression of
applicant with date of submission)